

Nature's Classroom New England**Contract for Residential Programming**

Agreement between Nature's Classroom New England, of Freedom, New Hampshire, herein known as "Nature's Classroom", (includes Nature's Classroom Directors and Staff), and Haddam – Killingworth Intermediate/Middle School herein known as "School", for the purpose of the School to rent/lease the facilities of Nature's Classroom at Incarnation Center – Ivoryton, CT herein known as "Host-Site", for the time indicated and the fee agreed to.

School InformationSchool Name: Haddam – Killingworth Intermediate/Middle SchoolSchool Address: 451 Route 81, Killingworth, CT 06419School Phone: (860) 663 – 1241Lead Teacher Name: Jessica MaynardLead Teacher Email: jmaynard@rsd17.orgPrincipal Name: Dorothy VenturaPrincipal Email: dventura@rsd17.orgBusiness manager Name: Sue HammarBusiness manager Email: shammar@rsd17.orgNurse Contact Name: Lori KennerlyNurse Contact Email: lkenney@rsd17.org**Program Information**Arrival Day: MondayArrival Date: April 15, 2024Arrival Time: 11:00 am
(No earlier than 10:30am)First meal: LunchDeparture Day: FridayDeparture Date: April 19, 2024Bus Arrival Time: 11:00 am
Departure Time: 12:30 pm
(No later than 1:00pm)Last meal: LunchGrade of Students: 6th

of students: 128

of adults: 16

Medical Services

A full-time, on-site, licensed medical professional will be provided by Nature's

Classroom. The medical professional will be available for 4 general health calls (mealtimes and bedtime) per day, and will also be available during other times as needed.

The medical professional will be available for 4 general health calls (mealtimes and bedtime) per day, and will also be available during other times as needed. The medical professional will be responsible for medication administration, managing emergency medications, injuries, emergencies and illnesses. If a student requires more advanced medical interventions, ie. diabetes monitoring, 1:1 supervision, etc. the school shall send a chaperone to be with that student, at no charge. If school needs clarification, please contact Kim Perkinson, Healthcare Administrator at Kim@naturesclassrooms.com.

Student and Chaperone Health Forms must be completed and sent to

PO Box 433, Ivoryton, CT 06417 **1 week prior to the arrival date.**

\$488 **Cost per Student** which includes the following:

Onsite Program cost \$ 434/student (5 Day Program)

Admin Fee (10% + \$5): \$54/student

(Please note the admin fee is included in the per student cost)

The School must provide chaperones at a ratio of *at least 1 chaperone:15 students. Chaperones at a ratio of 1:8 are complimentary.* Additional chaperones must pay a fee equal to 70% (percent) of the student cost. One-to-one aides will not be charged.

All students that attend Nature's Classroom will be charged at the full per student price, there will be no partial refunds or reimbursements for any students leaving the program early or arriving late, for any reason. Students that attend the program day but do not stay overnight, will be charged \$75/student per day.

\$62,464 **Contract Total** which includes the following:

\$488 **per student X** 128 **students =** \$62,464

DEPOSIT Information:

10% Deposit: \$ 6,246

Any additional chaperones above the 1:8 (chaperone:student) ratio will be billed at a rate of \$342 per each extra chaperone. Billing will be sent the week following the trip. One-to-one aides will not be charged.

*All schools that bring 32 students or less are allowed up to 4 adults for free

Dates to Remember**10% Deposit due:** September 25, 2023**Certificate of Insurance, and final numbers due:** April 1, 2024**75% of remaining balance and Health Forms due:** April 8, 2024

*based on final attendance and/or excursions and other add-ons, a final invoice will be sent at the conclusion of the program

School Expectations

To reserve space at Nature's Classroom this contract must be signed and returned to Nature's Classroom. A 10% deposit will be required to hold a space.

Full payment is required at least 7 days prior to the arrival date. A payment invoice will be sent via a separate email. If paying via check, please make it payable to and mailed to:

**Nature's Classroom New England
PO Box 4627
Portsmouth, NH 03802**

A "Certificate of Insurance" naming **Nature's Classroom New England** and **Incarnation Center - Ivoryton, CT** as being insured for the school's reserved dates on site is required at least 14 days prior to the arrival date. The school's insurance policy must not be less than \$1M/2M aggregate.

The school shall provide final student and chaperone/teacher numbers **at least 14 days prior to arrival.**

If the School Business Office requires a Purchase Order before payment, a copy of the Purchase Order should be forwarded to Pam Van Auken in our business office, at pam@naturesclassrooms.com

The School must provide chaperones at a ratio of *at least 1 chaperone:15 students*. *Chaperones at a ratio of 1 chaperone:8 students are complimentary.* Additional chaperones must pay a fee equal to 70% (percent) of the student cost. One-to-one aides will not be charged.

At least two (2) school personnel will remain at the Host Site at all times.

To the fullest extent permissible by law, School agrees to indemnify, save and hold harmless Nature's Classroom and the Host Site, its owners, employees or agents, from any claims, suits, judgments, settlements or causes of action of any nature brought against Nature's Classroom or the Host Site, including reasonable attorneys fees and other expenses, by any person or party related to any injury or property damage arising out of School's use of Nature's Classroom or the Host Site's property, except to the extent caused by the gross negligence or intentional acts of Nature's Classroom and the Host Site.

The School shall report all accidents, injuries, or illnesses/medical issues promptly to Nature's Classroom staff. The School accepts full responsibility for such injuries or damage unless caused by the gross negligence of Nature's Classroom or the Host Site, its agents, servants, or employees.

It is agreed that any dispute or cause of action arising between the parties, whether out of this agreement or otherwise, can only be brought in the NH Superior Court located in Carroll County, New Hampshire, and shall be construed in accordance with the laws of New Hampshire."

School agrees to be responsible for supervision during those times when Nature's Classroom staff are not directing activities. School also agrees to provide training to chaperones to minimize the potential of any school chaperone being in a one-on-one student/chaperone situation when out of sight of others. Students are to be supervised at all times and never left alone inside a cabin.

The school represents that all individuals who will provide care, guidance, supervision, training, or access to children while at the Host Site have received background checks and training in compliance with their state laws.

The School understands that part of the camping experience involves activities and group living arrangements and interactions that may be new to group participants and that they come with certain risks and uncertainties beyond what group participants may be used to dealing with at home including uneven terrain, thrown and other wayward objects, children and adults running about, insects, animals, and plants. The School is aware of these risks and assumes them on behalf of group participants. The School realizes that no environment is risk-free and has instructed participants on the importance of abiding by the rules outlined in this contract and by the guidelines set forth by Nature's Classroom. Participants agree that they are familiar with these rules and guidelines and will obey them.

The school agrees to observe posted signs for restricted areas (e.g. maintenance shop, waterfront, archery, challenge course, staff accommodations, etc). Restricted activity areas may only be used for programming and/or staffed with certified instructors. The school agrees to reimburse the Host-Site for damages caused by vandalism or improper use of facilities. Vehicle traffic will be controlled by; parking only in designated parking areas, limiting traffic to drop off and pick up of equipment and supplies, and adhering to posted speed limits.

Unless stated in the agreement, the School shall not necessarily have the exclusive use of the facility.

Snowmobiles, off-road vehicles, and riding in non-passenger vehicles or parts of vehicles not designed for passengers are prohibited. No pets are allowed in at the Host-Site, except service animals. Firearms, fireworks, and weapons of any kind are not permitted on Host-Site property at any time. Smoking is only permitted with permission from the Host Site at designated smoking areas. There will be no swimming or boating usage unless supervised by trained Nature's Classroom and/or Host-Site staff, and arrangements have been made prior to the trip. Use of low or high ropes courses is not allowed unless facilitated by a trained Nature's Classroom instructor. Alcoholic beverages, illegal substances and non-prescribed drugs are not permitted on the Host-Site property at any time. No fires will be allowed except in the designated areas and under proper adult supervision.

Any additions or substitutions to this contract MUST be agreed to by all parties on this Contract. This contract is binding once signed and dated by both parties.

Refunds and Cancellations

EVENT CANCELLATION BY NATURE'S CLASSROOM:

In case the premises shall be rendered untenable prior to or during the term of the lease by fire, casualty, civil authority, war, flood, or other force beyond Nature's Classroom and the Host-Site's control, the School shall be entitled to a reduction of rent on a prorated basis, less any expenditures made by Nature's Classroom towards the fulfillment of its obligations under this agreement.



BY THE GROUP:

In the event the School cancels the lease for any reason, every attempt will be made by Nature's Classroom to reschedule the trip with the school. If the School cancels prior to arrival at the host site, the deposit will be 100% refundable.

Nature's Classroom Expectations

Nature's Classroom agrees to provide the following services:

- Housing for students and school staff/chaperones.
- Complete food service with meals from lunch on the arrival date through lunch on the departure date.
- The reasonable use of recreational facilities only when supervised by school personnel.
- The use of all utilities as permitted.
- A Nature's Classroom staff member on call
- An outdoor education program with day and evening activities taught by Nature's Classroom staff. Nature's Classroom staff will coordinate with the school to determine specific activities.

The undersigned School Representative acknowledges that they have the authority to legally bind the lessee to this agreement.

Nature's Classroom New England	School Representative
Printed Name: _____	Printed Name: _____
Signature: _____	Signature: _____
Date: _____	Date: _____

Please sign the document electronically

All payments MUST be made out to and sent to:

Nature's Classroom New England

PO Box 4627

Portsmouth, NH 03802

****ANY PAYMENTS NOT SENT TO THIS ADDRESS WILL NOT BE ACCEPTED****